CODE OF CONDUCT

The Code of Conduct clarifies the standards of behaviour that are expected of team members of the Group of [SIMWEN](http://simwengreen.wikispaces.com/) in the performance of their duties.

1. Demonstrate the highest standards of professional behavior.
2. Treat team members equitably and not to discriminate against or harass any other team members.
3. Behave in such a manner to protect and enhance the esteem your fellow team members.
4. Collaborate with other team members for successful work.
5. Team members must take all necessary steps to ensure that their duties and work meets the deadlines unless prior arrangements are made with the team members
6. [Harassment](http://www.hr.uwa.edu.au/publications/code_of_ethics#12), Discrimination, Bullying, Racial Harassment, Sexual Harassment are not to be tolerated.
7. Appropriate language should be used all time.
8. Punctuality -Attendance to team meetings and group discussions is an important requirement; a prior notice should be given.
9. Use of Appropriate dress, cloths, footwear.

**Consequences of Breach of Code:**

1. official Verbal warning .
2. Written warning.
3. A serious step will be taking from the management department to terminate from the group.

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