GROUP ASSIGNMENT 3 – MONITOR A SAFE WORKPLACE

RESEARCH

5. A procedure for controlling risks.

**Risk assessment - an overview**

**Take steps to control workplace risks**

You are not expected to eliminate all risk, but you are required to protect people as far as 'reasonably practicable'. This could mean, for example:

* replacing old cabling
* replacing hazardous materials with less harmful ones
* changing behaviour or work practices
* changing workplace layouts or lighting systems

Think about whether you can:

* lower the quantities of the hazardous item
* reduce the number of people exposed to hazards
* decrease the time that people are exposed to hazards
* isolate the hazard
* introduce equipment to control the hazard
* introduce better working practices and systems
* issue protective equipment or clothing

You can also consider improving **communication** in the workplace and developing better **training** procedures.

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