**Agenda: L3RK Group Members Meeting**

Date: 2 August 2010

Time: 9.30am

Location: Level 4, Room N423, Central Institute of Technology

Purpose: Plan newsletter

**AGENDA**

1. Opening of meeting.
2. Apologies
3. Agenda Items
   1. Final Articles
   2. Deadline
   3. Appropriate Advertisement

1. Discussion Items
   1. When to have meeting with managers?
   2. Strategies on getting advertising and classifieds?
2. Other Business
3. Closure of meeting

Agenda Distribution: Elizabeth Hlaing Reymon Claflah

Radha Bayley Roshni Krishnan

Kristen Barran