**Central Institute of Technology**

**25 Aberdeen Street**

**Northbridge**

**NOTICE OF MEETING**

Notice is hereby given to SIMWEM Group 3 and Jenny that a meeting will be held in Level 4, N423, group 3 table, at Central Institute of Technology (Northbridge Campus) on Wednesday 11th of August 2010 at 1.00pm.

**AGENDA**

1. Welcome
2. Apologies
3. Minutes of Previous Meeting
4. Agenda Items
   1. Check articles drafts
   2. Check Business Advertisements and Classified ads
   3. Discuss job roles
5. Any other business
6. Date of next meeting
7. Closure of meeting

Chairperson: Andros Ivansyah Date: 11/8/2010